

Town of Trumbull
Trumbull Day Vendor Application
Saturday, June 29, 2013 • 11:00 am – 11:00 pm
Hillcrest Middle School, 530 Daniels Farm Road, Trumbull, CT 06611

Exhibitor/Organization: _____

Contact: _____ CT Tax ID # _____

Address: _____

Telephone: _____ E-Mail: _____

Signature: _____
(Signature in also required on rental agreement)

** A certificate of Insurance is also required. This certificate must be submitted with your application. Vendors will not be allowed to participate with out it.*

Items to be displayed/Sold

(Photos of items to be sold are required. All applications are subject to the approval of the Trumbull Day Commission)

No. of Spaces/ Rentals	Type of Space	Space Cost	Non- Profit Cost	Total
	10x10 Open Space Bring your own Table and Canopy	\$150.00	\$100.00	\$
	10x10 Open Space with Electricity *Limited	\$175.00	\$125.00	\$
	(1) 10x10 Canopy Tent Rental	\$ 75.00	\$ 75.00	\$
	Chair Rental (Pricing is per chair)	\$ 2.00	\$ 2.00	\$
	8" Table (Pricing is per table)	\$ 10.00	\$ 10.00	
	Auto Dealer Display 12'x12' No Electricity Available	\$225 per Automobile		\$
			Total	\$

** You must provide your own 100', 12 gauge heavy
duty electrical cord, surge protector, and safety mat*

Deadline for Application May 01, 2013

Please make check payable to **Town of Trumbull**.

Sign application and agreement and return with your check to:

QUESTIONS?

Veronica Lenzen (203) 605-5475

vlenzen.trumbullday@gmail.com

Town of Trumbull
Trumbull Day, Vendor Application
5866 Main St., Trumbull, CT 06611

Town of Trumbull, Trumbull Day 2013 Vendor Agreement
(PLEASE READ THE AGREEMENT THOROUGHLY)

This agreement is made between the **Town Of Trumbull**, hereinafter for convenience referred to as the **LESSOR**, and said _____, hereinafter for convenience referred to as the **LESSEE**. The **LESSOR** leases to said **LESSEE** certain space to be used during **Trumbull Day 2013** upon the following terms and conditions:

1. Parking Permits – Two (2) parking permits will be assigned to each vendor.
2. **LESSEE** is responsible for meeting all State and Local regulations, including, but not limited to, building codes, fire codes, health standards, and sales permits.
3. **RELEASE OF LIABILITY**, The undersigned hereby agrees to release the **LESSOR**, its departments, agents, servants, representatives, contractors and employees, including but not limited to the **TRUMBULL DAY COMMISSIONER'S** in their representative and individual capacity for any and all liabilities resulting from, but not limited to, fire, theft, vandalism, loss of life and bodily injury, caused by **LESSEE'S** participation in Trumbull Day. The **LESSOR** and its governing association expressly assume no liability for any loss or damage suffered by the **LESSEE**, its servants, agents, employees, and assigns. The **LESSEE** and its servants, agents, employees, and assigns hereby expressly waive any and all claims for such loss or damages against the **LESSOR**, The Town of Trumbull and the Trumbull Day Commission. The **LESSEE** hereby expressly agrees to save the **LESSOR**, The Town of Trumbull and the Trumbull Day Commission harmless from any such claim, and hereby agrees to indemnify, and if necessary, to reimburse the **LESSOR**, The Town of Trumbull and the Trumbull Day Commission for any and all cost, expenses and legal fees, and for the payment of any judgment which is obtained against any of them for such claim,
4. **LESSEE is responsible for collecting, reporting and remitting State of Connecticut, State Sales and Use Tax whose current rate is 6.35%.**
5. **Business lessees are responsible for obtaining Property Damage, General Liability, Product Liability, Workers Compensation, Business Automobile coverage's, and Professional Liability.**
6. **A Certificate of insurance must accompany application.**
7. The **LESSOR** reserves the right to place **LESSEE** anywhere at the venue at its sole and absolute discretion.
8. Any and all fees are non-refundable.
9. This event is scheduled regardless of weather conditions.
10. No microphones, radios, boom boxes or loud speakers of any type are permitted
11. **LESSEE'S are not to distribute food or beverage of any kind for public consumption.**
12. No smoking is permitted at events property.
13. All vehicles must be removed from unloading and site location by 9:00am. **No vehicles other than Display Vehicles will be in vendor at anytime.**
14. **No generators, compressors, trucks, or other power equipment are allowed during the event.**
15. **LESSEE'S** employee's and agents are subject to the same rules and regulations as the **LESSEE**.
16. The operation of the **LESSEE'S** business is restricted to the space designated to the **LESSEE** by the **LESSOR**; **LESSEE** may NOT sublet or assign any portion of the space.
17. The use, for any purpose or in any way, of the name Town of Trumbull, its logo, or slogans is strictly prohibited without a written agreement authorized by the Town of Trumbull.
18. You are permitted to canopy your space. However, the canopy and all supports must be confined to your space and removed by 12:30am.
19. The **LESSEE may not** vacate its space before the end of Trumbull Day without seeking prior permission to do so from the **LESSOR**.
20. The **LESSOR** or its designed, at its complete discretion may terminate Trumbull Day early because of weather conditions, including, but not limited to; hail, lightening, rain, snow, or sleet. Upon notice of termination of Trumbull Day, the **LESSEE** must vacate its space within one (1) hour of said notice.
21. The **LESSOR** and its designee have complete discretion in limiting the type of display or product or service that the **LESSEE** is selling or promoting. If it is determined that such a display or item is out of the character of Trumbull Day, the displayed and/or items must be removed.

22. Your authorization to conduct business and/or occupy the space ends promptly at 11:00pm.
Breakdown of your display must be started before 11:00p.m., so that all items are completely removed from the space by 12:30 am.
23. Permits and space assignments will be mailed to all exhibitors on or before June 15, 2013.
24. The **LESSEE** must completely set up and be ready for business by 10:30 am.
25. All **LESSEE's** leasing space with electrical power are required to supply a surge protector, a minimum of 100 feet, 12 gauge heavy extension cord, and safety mat.
26. No Balloons allowed by vendors.

LESSOR:

Town of Trumbull

LESSEE:

(Printed Name)

(Printed Name)

(Signature)

(Signature)